VESTA

DESIGN + FABRICATION CENTRE

NATURAL STONE | QUARTZ | PORCELAIN

Employee Name: _____

I understand that:

- The equipment that I will be using is Vesta's property and will be used for work-related purposes only.
- I will take proper care of all company equipment that is given to me and will be responsible for reporting to my supervisor should any damages or issues occur during its use.
- In the event that the equipment is lost or damaged due to my own fault, then I shall be solely responsible for the cost of replacement.
- In the event that an accident occurs, the device is stolen, or stops working under reasonable wear and tear conditions, I shall immediately notify my supervisor.
- Additionally, I understand that upon the conclusion of my employment, I will return all Vesta property and that each piece of equipment will be returned in its correct working order. Including any and all: chargers, case, wall block, mouse, and keyboard.
- In the case that the equipment is not returned in the time given by my supervisor, the company has the right to delay my final payment until the equipment is proven to be successfully returned.

☐ By signing below, I acknowledge that I have reviewed each point of this agreement and agree to all the conditions above.

Signature: _____ Date: _____

Technology in my possession:

ITEM	MODEL	SERIAL #	INITIAL STATUS	ACCESSORIES